

Dear Customers,

We are happy to announce that we are open for business.

Working under the guidelines of the CDC for essential workers and for the benefit and safety of all concerned, our technicians will:

- Practice proper hand-washing techniques and use hand sanitizer before and after every visit.
- Wear protective gloves, shoe covers and masks. (I have ordered face shields that are supposed to arrive sometime in May. Once they do, they will be wearing them as well.)
- Maintain a distance of at least 6 feet from the customer(s).
- Offer contactless transactions – no signatures required.

For the safety of our technicians, customers must wear face masks in their presence. For the safety of all, the body temperature of every employee will be checked every morning to make sure that no one is febrile.

The following questions will be asked of every customer on the phone when an appointment is set up (and also by the technician before entering your home or business):

1. Have you, or anyone in the home (or place of business), been in contact with someone who has, or has had, the Coronavirus?
2. Are you, or anyone in the home (or place of business), been self-quarantining because you have been in contact with someone who was infected with the Coronavirus?
3. Do you, or anyone in the home (or place of business) have a fever, cold, or flu-like symptoms?

If the answer is yes to any of these questions, we will not set up an appointment (or enter your home or place of business) until that time when it is safe to do so.

We are taking this outbreak of Coronavirus VERY SERIOUSLY. With your cooperation, I believe we can safely start back to work.

If you would like to make an appointment and/or have any questions regarding the aforementioned precautions, please call the office at 201-569-7192. Our maintenance agreement is attached for your convenience.

Warmest regards,

George